

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 10 OCTOBER 2018**

Schools Members:

Headteachers:

Special (1)

(A) Martin Doyle (Riverside)

Nursery Schools (1)

*Peter Catling (Woodlands Park)

Primary (7)

*Mary Gardiner (West Green)

(A) Adrian Hall (Rhodes Avenue)

(A) Steve McNicholas (St John Vianney)

(A) Paul Murphy (Lancasterian)

*Emma Murray (Seven Sisters)

*Linda Sarr (Risley Avenue)

*Will Wawn (Bounds Green)

Secondary (2)

*Patrick Cozier (Highgate Wood)

*Tony Hartney (Gladesmore)

Primary Academy (1)

(A) Sharon Easton (St Paul's and All Hallows)

Secondary Academies (2)

(A) Gerry Robinson (Woodside)

*Michael McKenzie (Alexandra Park)

Alternative Provision

(A) Claire Macdonald

Governors:

Special (1)

*Jean Brown (The Vale)

Nursery Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

*Andreas Adamides (Stamford Hill)

*Zena Brabazon (Seven Sisters)

*Laura Butterfield (Coldfall)

*Hannah D'Aguiar (Chestnuts Primary)

(A) John Keever (Seven Sisters)

(A) Jenny Thomas (Lordship Lane)

(A) Lorna Walker (Rokesly Infants)

Secondary (3)

*Sylvia Dobie (Park View)

(A) Noreen Graham (Woodside)

(A) Johanna Hinshelwood (Hornsey Girls)

Primary Academy (1)

Vacancy

Secondary Academies (2)

(A) Terry

Non School Members: -

Non-Executive Councilor

(A) Cllr Daniel Stone

Trade Union Representative

(A) Pat Forward

Professional Association Representative

(A) Ed Harlow

Faith Schools

*Geraldine Gallagher

14-19 Partnership

*Kurt Hintz

Early Years Providers

*Susan Tudor-Hart

Observers: -

Cabinet Member for CYPS

(A) Cllr Elin Weston

Also attending:

LBH Director of Children's Services

(A) Ann Graham

Chief Executive

*James Page

LBH Joint Assistant Director, Schools and Learning

*Eveleen Riordan

LBH Assistant Director, Quality Assurance, Early Help & Prevention

(A) Gill Gibson

LBH Head of SEN and Disability

*Vikki Monk-Myer

LBH Head of Early Help and Prevention

*Jennifer Sergeant

LBH Head of Audit and Risk Management

(A) Minesh Jani

LBH Senior Business Partner

(A) Paul Durrant

LBH Finance Business Partner (Schools and Learning)

*Kamaljit Kaur

LBH Service Improvement Manager

(A) Karen Oellermann

Head of Governor Services - HEP

(A) Carolyn Banks

HEP Clerk (minutes)

*Jonathan Adamides-Vellapah

* Members present

(A) Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	ELECTION OF THE CHAIR AND VICE CHAIR	
1.1	The Clerk called for the election of the Chair. Tony Hartney was nominated and elected to be Chair of the Schools Forum for the academic year 2018/19.	
1.2	The Chair called for a Vice-Chair and Laura Butterfield was nominated and accepted the role of Vice-Chair for the academic year 2018/19.	
2.	CHAIR'S WELCOME	
2.1	The Chair opened and welcomed everyone to the meeting.	
3.	APOLOGIES AND SUBSTITUTE MEMBERS	
3.1	Apologies: Received and accepted.	
3.2	The Chair welcomed the new members attending their first meeting, Patrick Cozier, Mary Gardener and Kurt Hintz.	
3.2	Substitutions: None.	
3.3	Observers: None	
3.4	The Chair confirmed the attendance from HEP: James Page.	
4.	DECLARATIONS OF INTEREST	
4.1	There were no new declarations of interest for items on the agenda.	
4a.	VARIATION TO THE AGENDA	
4a.1	The Members agreed to vary the agenda and to allow the Tuition Service update to take place following the matters arising.	
5.	MINUTES OF THE MEETINGS 12 JULY 2018	
5.1	The minutes of the meeting on the 12 July 2018 were approved.	
6.	MATTERS ARISING 12 JULY 2018	
6.1	<p>The Forum reviewed the matters arising and agreed they had been completed. The following additional updates were noted:</p> <ul style="list-style-type: none"> • There have been letters written to the Secretary of State on the High Needs Block funding. The Forum agreed for the Secondary Heads group to continue trying to seek a more substantive resolution and welcomed the support from Cabinet Members, Councilors and Officers, in writing separate letters to the Secretary of State. • There have been meetings with DfE colleagues on the recoupment due to the merger of CoNEL and the monies being transferred to Camden. The Forum approved for Vikki Monk-Myer to pursue the recoupment of monies that has reduced the funding from the High Needs Block. • The Forum agreed for Officers to contact the MP for Hornsey & Wood Green and the MP for Tottenham and ask them to write letters to Secretary of State on the funding issue for the High Needs Block. • The Forum discussed the Tuition Service update which is noted under agenda item:10. 	
	AGREED: The Grove update will be added as a permanent agenda item under – Update from working parties/other areas.	Carolyn Banks
7.	SCHOOLS FUNDING – SCHOOLS BLOCK, HIGH NEEDS BLOCK AND CENTRAL SERVICES BLOCK	
7.1	<p>Finance Business Partner – Schools and Learning (Kamaljit Kaur) presented the paper and advised that notional funding has been received for all four blocks. The Central Services block will be reduced, as the residual funding for historic commitments is reviewed by the DfE.</p> <p>The Forum noted that:</p> <ul style="list-style-type: none"> • The 2019/20 formula will be set in consultation with local schools and will take into account the 1% increase as compared to the 2017/18 baseline, 	

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	<p>this increases the minimum funding for per pupil for primary and secondary.</p> <ul style="list-style-type: none"> • The Growth fund will be maintained. However, questions have been raised in connection with falling rolls. • The Schools Block will be ring fenced with the 0.5% transfer allowed between blocks. • The 2018 Teachers Pay award will be calculated by the DfE and the agreed grant totals will be passported to schools. The payments will be made when the DfE funds are received by the Council. The DfE have advised the funding will be received for one academic year. With 7/12ths in the 2018/19 financial year, then 5/12ths in 2019/20. However, no date has been given by the DfE as to when this funding will be available. The Forum noted that the grants are based on the 2017 census. • The Forum noted the DSG table showing that the Central Services Block will reduce by £80k • The Forum noted the Council proposals for 2019/20 to maintain the existing funding commitments and reduce the funding for schools' standards by £80k. <p>The Forum thanked Finance Business Partner – Schools and Learning for the update.</p>	
7.2	<p>The Forum Chair opened the discussion and the following was noted:</p> <ul style="list-style-type: none"> • Schools budgets will continue to decrease given that the grant for the Teachers Pay award is based on historic figures and does not take into account the actual wage bill. • There are falling school rolls and a number of schools have been asked to temporarily reduce their PANs. The Forum discussed if the Place Planning Data provided by the GLA was reflective of local needs. The Assistant Director (Eveleen Riordan) noted that further work may be undertaken by Haringey to establish school requirements for the future. Members discussed the impact on the Growth Fund and how bulge classes were being used in Secondary Schools where capacity historically existed to accommodate the larger intakes. The Forum noted that meetings are undertaken with neighboring boroughs to determine school roll requirements and the report can be found at http://www.haringey.gov.uk/schoolplaceplanning • Members discussed the links to regeneration in Haringey and the importance for all schools to respond to the Fairness Commission. 	
7.3	<p>The Forum agreed it was important to review the proposed financial distribution model and ensure that the statutory requirements, including the consultation with schools is completed in time and agreed by the Forum before being submitted to the DfE.</p> <p>AGREED: The members of the Working party will meet to review the model to meet the consultation and DfE submission deadline.</p> <p>APPROVED: The Forum approved the proposal that previous Forum members who were working party members can be invited to contribute to the consultation proposals.</p>	

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	<p>APPROVED: All Forum members were asked to consider joining the Working Party on agreeing the Local Funding Formula.</p> <p>NOTED: The modelling must be completed by the 30 October and approved at the 6 December Schools Forum meeting.</p>	
	<p>RESOLVED: The Forum noted the planned expenditure through the Central Services Block in 2019/20.</p>	
8.	EARLY HELP AND PREVENTATIVE SERVICES (PRESENTATION TO BE TABLED)	
8.1	<p>Jennifer Sergeant presented the key highlights to the Forum and this included:</p> <ul style="list-style-type: none"> • 2017/18 had a 20.3% increase in the number of families requesting Early Help engagement • Final destination data shows a high proportion of cases were closed with successful outcomes • The analysis of contact sources indicates a high proportion are from schools • The highest proportion of families requesting help are from the East of the Borough • A higher proportion of boys from 0-18 requested help • Further analysis to understand the issues and outcomes. <p>The Forum reviewed the development, feedback from the participants and the next steps. The Members thanked Jennifer for the presentation and the work being undertaken by the Service.</p>	
9.	WORK PLAN 2017/18	
9.1	The Forum noted the Work Plan and members were asked to email Carolyn Banks and Kamaljit Kaur with amendments or any items for consideration.	
10.	UPDATE FROM WORKING PARTIES	
10.1	TUITION SERVICE	
10.1a	<p>Laura Butterfield gave an overview of the current provision and noted that the Tuition Service has received a delegated budget, is currently reviewing the staffing structure and issuing permanent contracts. There continue to be challenges over the funding and recoupment from schools through invoicing, this is being reviewed as part of the admission arrangements.</p> <p>Premises continue to be challenging as they are not ideal, and a solution must be found that will accommodate the service needs. The co-located site has challenges for the pupils and learners. Vikki Monk-Myer advised that the Premises challenges are known, and discussions continue to seek solutions.</p> <p>AGREED: Laura Butterfield will meet with Jennifer Sergeant to discuss existing Premises concerns with the Youth Service.</p>	
10.2	HIGH NEEDS BLOCK	
10.2a	Vikki Monk-Meyer advised the Forum that the HNB had met and it had been agreed to continue the existing remit of reviewing and reducing costs where possible. The review includes looking at more Haringey commissioned	

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10.2b	placements locally where possible rather than with Independent placements out of Haringey. The HNB agreed that in the short term given the needs all effort is being made to contain costs, however in the longer term the HNB requirements are increasing and these have to be met where required in line with statutory duties.	
10.3	THE GROVE UPDATE	
10.3a	Eveleen Riordan advised the Forum the Grove has opened on a temporary site with eight admissions. The Grove site at the former PDC has received planning permission for minor alterations and all building works should be completed by September 2019.	
10.3b	Admissions will be on an incremental basis until it reaches capacity at 104 pupils/learners from ages 4-19. The Forum understood the on-roll numbers are planned as: <ul style="list-style-type: none"> • 2018/19 – 42 • 2019/20 – 62 • 2020/21 – 82 • 2021/22 – 104 There will be variations in the pupil age range and ability and these figures with admissions groups being primary or secondary focused.	
10.4	FAIRNESS COMMISSION	
10.4a	Cllr Zena Brabazon gave an overview of the Commission's focus and work and encouraged all schools to participate in these events. NOTED: Cllr Brabazon welcomed the opportunity to visit schools and Headteacher groups to encourage participation on the Fairness Commission. and the priorities that are needed, schools have data and knowledge,	
11.	ANY OTHER URGENT BUSINESS	
11.1	None.	
12.	DATES OF FUTURE MEETINGS <ul style="list-style-type: none"> • 06 December 2018 • 17 January 2019 • 28 February 2019 • 11 July 2019 	
	As there was no further business the meeting closed.	